



Requirements for taking a Washington Prelicense Training Exam

Washington state residents desiring any type of insurance license must be:

- Eighteen (18) years of age;
- Residents of and actually residing in the state of Washington; and
- Trustworthy and competent.

Prior to sitting for any Washington Insurance license exam, an applicant must complete 20 hours of prelicense education of study per line of authority from a state approved prelicense training provider to obtain a certificate of completion.

- 20 hours Washington Life Insurance
- 20 hours Washington Disability Insurance (Health)
- 20 hours Washington Property Insurance
- 20 hours Washington Casualty Insurance

Exam Reservations

Before making an exam reservation Candidates should thoroughly review the [Washington Insurance Licensing Candidate Handbook](#), which contains examination content outlines and important information regarding eligibility and the examination and licensing application process.

Making an exam reservation

Candidates may make a reservation by:

- Online: www.psi.com Candidates who wish to make an online reservation should do so at least four (4) days before the desired examination date.
- Phone: (800) 733-9267. Phone reservations must be made at least one (1) day in advance of the test date.

Walk-in examinations are not available.

Schedules & Fees

Test Center locations

A list of test centers appears on the back cover of [Washington Insurance Licensing Candidate Handbook](#). Candidates should contact PSI to confirm specific locations and examination schedules.

Exam fees

The examination fee must be paid at the time of reservation by credit card, debit card, voucher, or electronic check. Fingerprint fees must also be paid for at the time of the reservation. Fees will not be accepted at the test center. Examination fees are non-refundable and non-transferable, except as detailed in Change/Cancel Policy (Fees are listed on the last page of [Washington Insurance Licensing Candidate Handbook](#)).

Exam Day

What to bring to the exam

Candidates should bring to the examination the confirmation number they received when they made the examination reservation, prelicense training certificate(s) of completion proper identification, and other materials as dictated by the state licensing agency. A complete list appears in (page 11) [Washington Insurance Licensing Candidate Handbook](#).

Exam procedures

Candidates should report to the test center at least thirty (30) minutes before the examination begins to complete registration. The time allotted for the examinations is detailed on page 10 of the [Washington Insurance Licensing Candidate Handbook](#), and each candidate will leave the test center with an official score report in hand. Students who receive a passing score of 75% on the appropriate tests can apply for an insurance license.

Prohibited Acts or Practices by License Examinees

It is unlawful for any unauthorized person to remove, reproduce, duplicate, or distribute in any form, any question(s) used by the state of Washington to determine the qualifications and competence of insurance producers or adjusters required by Title 48 RCW to be licensed. This section shall not prohibit an insurance education provider from creating and using sample test questions in courses approved pursuant to RCW 48.17.150.

In addition to the unlawful acts set forth in RCW 48.17.125, the following are prohibited acts or practices by persons taking examinations for licenses:

1. Behavior that undermines the evaluative objective of the examination;
2. Communication with any other examinee during the examination period;
3. Copying answers or allowing another to copy answers;
4. Possessing during the examination any books, materials, notes, or photography or recording devices not issued or approved by the independent testing service representative; or
5. Impersonating, or engaging another to impersonate, any applicant for the purpose of completing the examination on behalf of another.

Procedures for applying for an insurance license

Candidates who receive a passing score of 75% on the appropriate tests, must forward the following materials to the Office of Insurance Commissioner:

- Completed insurance license application. [Click to view license application.](#)
- One (1) fingerprint card. (FD-258). [Click to view Fingerprinting requirements.](#)
- Score reports.
- The appropriate license fee, filing fees, fingerprint processing fees.

Contact Information

For State Licensing
Washington
Office of the Insurance
Commissioner
PO Box 40257
Olympia, WA 98504-0257
(360) 725-7144
Website
www.insurance.wa.gov

For Examinations
PSI Services
Washington Insurance
3210 E Tropicana
Las Vegas, NV 89121
(800) 733-9267
Website
www.psiexams.com